**Formal Outline Instructions**

**Thesis Statement**: Place your Thesis Statement in the Thesis Statement Box on Noodle Tools. Make sure that you place it in your **Formal Sentence Outline** as well as the last point in your introductory paragraph.

1. This must be your topic sentence placed into a statement form.
   1. Your first paragraph should include brief information about the literary time period you researched, mentioning the author and works of literature
      1. You will write more in depth about the literary time period, the author and the works of literature in subsequent paragraphs.
   2. This line needs to include an answer from your first main topic – Literary Time Period.
      1. It must also be in sentence form.
      2. Make sure that you are not just using key words and phrases.
      3. Each sentence begins with a capital letter and ends with a period.
      4. Place all details, quotations, etc. that relate to your first question under Roman Numeral # I in this outline.
      5. For your convenience, place your parenthetical citation in your outline as well. It will then be right in front of you when you compose your paper (Sullivan 426).
      6. Place your Thesis Statement as the last sentence of your first paragraph.
   3. If you have a second answer to your first question about your literary time period, place it here.
      1. Details relating to that second answer should be placed in an orderly fashion here.
      2. You should have at least two to three details or quotations supporting your main answers.
2. The main answer to your second question (author biography and information) should be your second main topic, and it is placed here.
   1. A main detail supporting the answer to your second question should be placed here.
      1. For each question, follow the procedure you used for question #1.
3. The main answer to your third topic (discussion of literature and how it shaped or reflected society should be placed here.
   1. You will have several answers and points that follow other than just this point.
   2. I am not placing all of the A, B, C’s, and 1,2, 3’s here.
      1. You will use as many as necessary in your outline.
      2. Call me over if you have any questions+.
      3. Once again, all points must be written in complete sentences.
      4. Use quotation marks if you are quoting a source.